



District Improvement Team
Meeting Minutes
February 10, 2010

Members Present		Members Absent	Others Present	
Dr. Beau Rees	Sherry Pettus	Jeff Williamson	Clay Wright	Kelly Hedge
Judy Fields	Julie Howell	Karen McBride	Pam Rogers	Robert Loomis
Carla Miller	James Wyatt		Meredith Sanders	Anne Routon
Kelli Walker	Kendall McCurdy		Shannon Bozeman	Mindy Wiedebusch
Judy Mersiovsky	Maria Iltis		Stacy Wardrup	David Sanders
Cathy Bohn	Stephen Hunter		Joe Gordy	Carolyn Bussey
			Padgett Smith	Sarah Neal
			Ryan Gordy	Greg Melton
			Don Davis	Karen Howard

»Dr. Rees called the meeting to order and welcomed the DIT members, the directors, administrators, and CIT members.

»The minutes from the November 11, 2009 meeting were reviewed and approved.

»With academic needs receiving first priority and based on their goals and needs, each campus presented their CIT budget and staffing requests for the 2010-2011 budget development process.

- Pioneer Elementary: Personnel needs include an additional one half teacher for the Pre-School Program for Children With Disabilities (PPCD) program and an additional reading specialist for the reading early intervention program.
- Crestview Elementary: Instructional budget requests include replacing 25 computer lab computers, replacing 64 classroom computers that are more than four years old, purchasing and installing 21 projectors in classrooms that do not have them, purchasing 23 document cameras for 2nd and 3rd grades, adding 2 additional instructional aides to assist in RtI intervention groups, adding 3 Special Ed aides to work with the projected 9 severe/profound 1st graders next year, and 1 additional classroom (portable) to allow space for additional intervention work. Crestview also requests 1-2 additional tech services person(s) for the district to help maintain equipment.
- Woodland Elementary: Campus needs as presented to the Graham ISD District Improvement Team (DIT) are an updated computer lab with 30 student stations, laptops for all classroom teachers, two student computers and a networked student printer in each classroom, and new student/teacher desks and tables/chairs.
- Graham JHS: There are two Educational Programming/Staffing requests this year. One request is to update the research computer lab by having a room dedicated for the lab and replacing the nine year old Toshiba 2400 computers, seven of which are not currently functional, with 24 notebook or laptop type computers. The lab will allow classroom teachers to access a computer lab for research or project generation without interrupting the curriculum in the Computer Technology classes. The second request is for the addition of one instructional aide since the numbers for Special Education and Dyslexia students who require additional services are increasing and the campus will lose .5 of an inclusion aide to the Life Skills classroom as the population there increases.
- Graham HS: Budget and staffing request is for an additional AG teacher to expand that program.

»Dr. Rees and the committee briefly discussed various issues regarding the proposed 2010-2011 School Calendar. Mr. Melton made a motion to recommend Calendar A to the Graham ISD Board of Trustees. Mr. Wright seconded the motion and the motion was approved. A motion was also made and approved to submit to TEA an *Application for Expedited and General State Waivers* for the 2010-2011 school year. The application will include requests for a *Staff Development Waiver*, an *Early Release Waiver* and a *Modified Schedule/TAKS Testing Days Waiver*.

»Graham ISD's Comprehensive Needs Assessment was reviewed and discussed. It was noted that Graham ISD is currently advertising for a curriculum director. Dr. Rees reminded the DIT and CIT members that all campus personnel will have opportunities this summer to complete more of the three professional development trainings that are now required for all Graham ISD personnel. These trainings include Response to Intervention-Day 1 (RTI), Effective Teaching Strategies for English Language Learners (ELL), and a Technology class.

»The GISD Vision 2020 Strategic Plan was reviewed and discussed. Dr. Rees noted that some teachers will be asked to participate in community focus group meetings to discuss campus and district goals and the best way to implement these goals. These groups will also include parents, teachers, students, and community and business representatives.

»Graham ISD policies DLB(Legal) and DLB(Local) regarding the length and number of written reports that a classroom teacher is required to prepare were reviewed and discussed.

»Dr. Rees discussed the Discipline Validation Monitoring Audit that TEA is conducting on Graham ISD PEIMS data.

»The meeting was adjourned.